

The Civil Rights Office wants to see your Disadvantaged Business Enterprise (DBE) Firm succeed in conducting business with Alaska Department of Transportation & Public Facilities (DOT&PF). We frequently offer support services which include workshops, free trainings, courses that cover a variety of topics, conferences, financial reimbursement and so much more!

## **<u>Civil Rights Office Important Dates:</u>**

- January 1: Bidder Registration Due
- March: Annual DBE & Subcontractors Conference
- April-October: Contract Compliance Review (CCR)
- October 1-September 30: DBE Reimbursements Submissions
- Once a year: <u>Annual No Change Declaration Packet</u>

## **DBE Support Services Checklist:**

- □ Register for Orientation for New DBEs
- ☐ Join us for our yearly DBE & Subcontractor Conference held in March
- ☐ Apply for <u>DBE Reimbursement</u> for eligible expenses for up to \$2,500.00
- ☐ Join our email list where we <u>communicate with DBEs</u> on updates, important events, reminders, etc.
- ☐ Email all DBE forms to: <u>DOT.CRO.ProjectsDocs@alaska.gov</u>
- ☐ Important bookmarks and websites to save and check back on frequently:
  - Civil Rights Office Home Page
  - Procurement and Contracting
  - AASHTOWare Information
  - Alaska Construction Manual
  - Publications (e.g. Design, Environmental, HWY, Manuals)
  - Alaska Unified Certification Program Members' Procurement &Invitation to Bid

Our office is here to assist you and our staff can help guide you toward additional resources and our partner organizations. Please reach out if you have any questions, comments, or concerns.

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